

**GARRETT COUNTY
COMMUNITY ACTION COMMITTEE, INC.
REQUEST FOR PROPOSALS
FOR AN INDEPENDENT AUDIT**

Proposals are sought for the annual audit of the Garrett County Community Action Committee, Inc., for the fiscal year ending September 30, 2014. GCCAC is a non-profit agency that administers various Federal and State grant programs. This single-audit shall be conducted under the provisions of OMB Circular A-133.

All proposals must be submitted in a sealed envelope clearly marked "INDEPENDENT AUDIT PROPOSAL" and addressed to: Peggy Cannon, Director of Human Resources, Garrett County Community Action Committee, Inc., 104 East Center St., Oakland, MD 21550.

To be considered, proposals must be received by Mrs. Cannon no later than 4:00 p.m. on November 14, 2014. Bids will be opened 4:10 p.m. at Garrett County Community Action Committee, Inc at the Oakland address.

Any proposal received after the announced time will not be considered.

It is the Committee's intent to select the successful bidder for audit services at the November 20, 2014 Board of Director's meeting.

Any inquiries concerning the specifications should be directed to Dora Shahan, V.P. of Administration, Garrett County Community Action Committee, Inc. at the Oakland address, phone (301) 334-9431. A copy of the entire Request for Proposal will be made available upon request or may be obtained at GCCAC's website, garrettcac.org.

Garrett County Community Action Committee, Inc., is an Equal Opportunity Employer.